

School Student Group- Education and Tertiary Access Composition and Terms of Reference

Reporting

The School Student Group (SSG)- Education and Tertiary Access is part of the UniSC Student Governance Framework and reports to the UniSC Student Representative Council.

Composition

Representatives (Voting Members)

Undergraduate students that are enrolled in the School of Education and Tertiary Access sought through a registration and training process with a goal of diverse representation from the student cohort. For example:

- Students from each program within the School
- Students from each campus where the School is represented
- International student representatives
- Aboriginal or Torres Strait Islander student representatives

Members

All currently undergraduate enrolled students in the School of Education and Tertiary Access are automatic members.

Executives

Two co-chairpersons and One Secretary will be elected by current student representatives. Additional executive positions may be created at the discretion of student representatives.

The co-chairpersons will represent the SSG on the Student Representative Council (SRC).

In attendance

- Head of School or delegate
- Student representatives from relevant UniSC school committees or working groups
- Student Services and Engagement Administrative Support

Observers

- Any person with the approval of the Co-Chairpersons.

Terms of Reference

The role of the SSG is to:

- represent the school community and act as a means of communication between the school, the University and the student community
- lead activities that foster a sense of belonging and positive student experience in the school community and promote initiatives that relate to student wellbeing
- provide input into the development of policies and services specific to the school that support students and advance the quality of teaching and learning activities
- inform the UniSC Student Representative Council, and Head of School about emerging issues for Education and Tertiary Access undergraduate students within its terms of reference

The role of all student representatives is to:

- actively contribute to University decision making in promoting a positive student experience
- encourage student feedback and share University initiatives resulting from student feedback

- report back to the university and the wider student cohort

Tenure and Frequency of Meetings

There will be at least four meetings of the SSG each calendar year.

A quorum for any meeting of the SSG will be one-half of the voting members.

Procedural matters

Procedural guidelines accompany this Terms of Reference and provide details on the membership and voting processes, and other meeting procedural matters.

Approved: UniSC Student Representative Council, July 2021