

Postgraduate Student Association Composition and Terms of Reference

Reporting

The Postgraduate Student Association (PSA) is part of the UniSC Student Governance Framework and reports to the UniSC Student Senate.

Composition

Representatives (Voting Members)

Higher Degree by Research (HDR) and Postgraduate Coursework students sought through a registration and training process with a goal of diverse representation from the student cohort. For example:

- HDR student representatives from each school
- Postgraduate coursework student representatives from each school
- Student representative from each campus with postgraduate students
- International student representatives
- Aboriginal or Torres Strait Islander postgraduate student representatives

Members

All currently enrolled HDR and Postgraduate Coursework students are automatic members.

Executives

Two co-chairpersons (one HDR and one Postgraduate Coursework) and One Secretary will be elected by current student representatives. Additional executive positions may be created at the discretion of student representatives.

Elected co-chairpersons will represent the PSA on the UniSC Student Senate.

In attendance

- Postgraduate student representatives on UniSC Boards and Committees
- Deputy Vice-Chancellor (Research and Innovation) or delegate
- Graduate Research School (GRS) or delegate
- Student Services and Engagement Administrative Support

Observers

- Any person with the approval of the Co-Chairpersons.

Terms of Reference

The role of the PSA is to:

- represent the postgraduate student community and act as a means of communication between the GRS, the University and the postgraduate student community
- lead activities that foster a sense of belonging and positive student experience in the postgraduate student community and promote initiatives that relate to student wellbeing
- provide input into the development of policies and services that support postgraduate students and advance the quality of learning and research activities
- inform the UniSC Student Senate, GRS and university executive about emerging issues for postgraduate students within its terms of reference

The role of all student representatives is to:

- actively contribute to University decision making in promoting a positive student experience
- encourage student feedback and share University initiatives resulting from student feedback
- report back to the university and the wider student cohort

Tenure and Frequency of Meetings

There will be at least four meetings of the PSA each calendar year.

A quorum for any meeting of the PSA will be one-half of the voting members.

Procedural matters

Procedural guidelines accompany this Terms of Reference and provide details on the membership and voting processes, and other meeting procedural matters.

Approved: UniSC Student Senate, July 2021